



Southwest Farm to Yarn Collective Requirements and Guidelines

*A Colorado Non-profit
and Volunteer Driven Organization*

970.560.6777

360 W. 1st Street, Suite B
Cortez, CO 81321

All consigners must be current members of the Southwest Farm To Yarn Collective. Memberships are from May thru April and are renewed annually during the month of May. Consigners who do not renew their membership must claim their items within two months of the membership lapse or the items will become the property of the Collective.

Consignment agreements are for six months – May thru October, and November thru April. consigners should complete the agreement form at least annually.

All consigners should provide a W-9 to the business manager annually.

New items to be consigned must be submitted to a jury of five members. All members are eligible to vote and should consider the following criteria: quality of product, appropriateness, visual appeal, and contribution to merchandise variety. Items like those already accepted by a jury do not need to be re-juried.

Each item for consignment must be clearly labeled with a consigner's code, an inventory number identifying the item, the price, and any other information needed to identify the item for tracking and bookkeeping purposes. Fiber items should also be labeled with content and care recommendations as appropriate. A Consignment Inventory Form must be completed and kept up to date. Inventory forms may be developed by the consigner but must include information like the one attached. The inventory form is the legal record of the merchandise covered by the Consignment Agreement.

The Collective uses several consignment splits to divide sales between the consigner and the store. The consignment splits are designed to recognize the work associated with the success of the Collective while also diversifying the items offered.

- 60% consigner and 40% store without any work requirement.
- 70% consigner and 30% store plus \$100 per contract period from consigner and no work requirement.
- 70% consigner and 30% store for artisans 80 years old or older with no fee or work requirement.
- 70% consigner and 30% store with work requirement of 9 full-day shifts or equivalent in half-day shifts staffing the store per each six-month consignment contract period.
- 70% consigner and 30% store for a consigner also filling any of the behind-the-scenes roles (above) during the six-month contract period; no store work requirement.
- 75% consigner and 25% store when consigner work requirement is met for the six-month consignment contract period. The consigner is responsible for tracking their shifts and notifying the business manager of the change in consignment split.
- 75% consigner and 25% store for a consigner filling any of the behind-the-scenes roles and also volunteering for store shifts after completing 9 full-day shifts or equivalent in half-day shifts. The consigner is responsible for notifying the business manager of the change in consignment



Southwest Farm to Yarn Collective Consignment Agreement

*A Colorado Non-profit
and Volunteer Driven Organization*

970.560.6777

360 W. 1st Street, Suite B
Cortez, CO 81321

Consigner Name: _____

Doing Business As: _____

Address: _____

Phone: _____ **Email:** _____

Consignment Period: May 2021 – October 2021
 November 2021 – May 2022

General Description of Items Consigned: _____

Consignment Split:

- 60% consigner and 40% store without any work requirement.
- 70% consigner and 30% store plus \$100 per contract period from consigner and no work requirement.
- 70% consigner and 30% store for artisans 80 years old or older with no fee or work requirement.
- 70% consigner and 30% store with work requirement of 9 full-day shifts or equivalent in half-day shifts staffing the store per each six-month consignment contract period.
- 70% consigner and 30% store for a consigner also filling any of the behind-the-scenes roles (above) during the six-month contract period; no store work requirement.
- 75% consigner and 25% store when consigner work requirement is met for the six-month consignment contract period. The consigner is responsible for tracking their shifts and notifying the business manager of the change in consignment split.
- 75% consigner and 25% store for a consigner filling any of the behind-the-scenes roles and also volunteering for store shifts after completing 9 full-day shifts or equivalent in half-day shifts. The consigner is responsible for notifying the business manager of the change in consignment

Consigner Signature: _____

Date: _____

F2Y Rep Signature: _____

Date: _____